

## STATUTES OF THE NON-RESIDENT NEPALI ASSOCIATION FINLAND

These statutes define the goals and activities of the Non-Resident Nepali Association Finland.

1. Name, line of trade and date of entering into force
  - 1.1 Name and domicile  
Non-Resident Nepali Association Finland, Helsinki.
  - 1.2 Line of trade – these statutes govern all the activities of the Association. The association conducts its business in Finland and in Nepal. It is an organization which functions for public welfare and is politically non-aligned.
  - 1.3 Date of entering into force – these Statutes are in force from the date of registration given by the authorities.

### 2. PURPOSE AND QUALITY OF TRADE

The purpose of the Association is to cherish and promote familiarity with and engagement in the Nepalese culture and history in Finland. Furthermore, the Association's purpose is to promote cultural, academic and social interaction between Finns and Nepalese People as well as friendly and confidential relations between Finland and Nepal. The Association aims also to unite Nepalese people living in Finland and to help them adapt to the Finnish society,

To fulfill its aims, the Association:

- organizes cultural events, discussions, meetings, celebrations, displays and other educational events
- engages in information dispensing and publication activities
- engages in research and advisory activities
- may organize trips to Nepal for its members
- works in cooperation with the International Co-ordination Council
- functions in other similar manners to fulfill its aims.

In order to support its activities, the Association collects membership fees, may accept donations and testaments, organizes leisure events with a participation fee as well as schooling events.

Furthermore, the Association may carry out the collection of contributions and organize lotteries upon gaining the required permission. Also, with the proper permission, the Association may engage in its events in the selling of alcoholic beverages and food.

### 3. MEMBERSHIP

- 3.1. NRN refers both to persons of Nepalese birth who have acquired foreign citizenship as well as to persons of Nepalese birth, who possess a Nepalese passport at the moment, but who have lived outside of Nepal, including Finland, for a minimum of 2 years and resident permit with full time working rights
- 3.2. The Association has three kinds of members: (i) ordinary members, (ii) collaborative members, and (iii) actual members. The ordinary members are the same as the NRN (defined in para 3.1.) Collaborative members are persons of non- Nepalese origin who are willing to further and support the development of Nepal and the Nepalese people. The actual members are the same as the NRN members (defined in para 3.1.) and they have the right to vote. NRNA Finland's actual members (defined in para 3.1) refer to those who have registered through NRNA member registration system. The actual members pay membership fee to the Association in every two years (one tenure).
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- 3.4. The sum of the membership fee is determined at the annual meeting of the Association.
- 3.5. Nepalese citizens who are employed by the government of Nepal in any of its representative establishments are banned from membership in the Association.
- Supporters, honorary members and advisors: The Board of the Association may nominate persons who have participated for a long time and distinguished themselves in the development of Nepal as supporting members, honorary members or advisory members. These members do not enjoy the right of suffragette and are exempt from membership fees.
- #### 4. FINANCES
- ##### 4.1. Administration of finances
- 4.1.1. All the funds of the Association are deposited into the Association's bank account, and all monetary matters are handled through the bank. The treasurer, secretary and chairperson of the Association have the right to manage monetary transactions.
- 4.1.2. The treasurer is responsible for book-keeping of all funds and expenses as well as of producing balance sheets and providing them with full statements of profit and loss to the annual meeting of the Association.
- 4.1.3. The Board of the Association accepts expenses in accordance with the Statutes and the general benefit of the Association,

## 5. THE BOARD

### 5.1. Composition of the Board

5.2. The Board is composed of 9-21 Board members. Amongst these there is 1 chairperson, 2 co-chairs, 1 woman co-chair, 1 general secretary, 1 secretary, 1 treasurer 1 women coordinator, 1 youth coordinator and 1-13 executive members – are directly elected by actual members. Candidate for chairperson of NCC and candidate for ICC member should have been served as a member or in executive position of NCC or ICC at least for one tenure. Two women quotas is reserved for EB member. A quota for each of the five province (Southern Finland, Western Finland, Eastern Finland, Oulu Province and Lapland Province) in Finland is reserved for EB member.

The chairperson sends out invitations to the Board Meetings and chairs the meetings. In the absence of the chairperson, these tasks are executed by the co-chair. In case the co-chair is absent as well, the Board decides who will chair the meeting. The Board enjoys a quorum when the chairperson or co-chairperson and at least 40% of the Board members – excluding the chairperson and the co-chair – are present at the meeting. Activities of the Board

- Creation of mode of action for the Association and the forming of work groups to execute tasks agreed upon.
- Supervising the activities of the Association and taking the necessary actions.
- Creation of connections and functional relations to other organizations, under the auspices of the Association.
- Taking other necessary actions in order to achieve the goals of the Association.
- The signature of the Board may be rendered by the chairperson of the Board, the co-chair, the secretary and the treasurer, always two together.

### 5.3. Choosing the Board members

5.3.1. The Board members are elected for two (2) consecutive years at a time.

5.3.2. Only actual members, who have qualified as members at least one month prior to the annual meeting, have the right to vote at the meeting.

5.3.3. The Board announces Annual General Meeting two-months before the actual AGM and also calls for application for new membership. The election processes should start once membership application has closed. The Board forms an election committee, which is comprised of at the most, five actual members, including the chairperson and the secretary of the annual meeting. Any member of the election committee is not eligible to run for elections.

## 6. International Coordination Council (ICC) member

- ICC member is directly elected from actual members.
- ICC representative will not be counted for quorum.
- ICC member is responsible for coordination work with international coordination council.

## 7. ANNUAL GENERAL MEETING (AGM)

7.1. The Board invites its members to the Annual General Meeting every year, between April to August. The members are informed of the Meeting by post or by e-mail one month prior to the date of the Meeting.

7.2. Matters to be handled by the General Meeting:

- The meeting is declared opened by stating that it has been called together in accordance with the Statutes of the Association.
- The following are chosen: the chairperson as well as the secretary, two persons to verify the minutes and two persons to count the votes.
- The annual report covering the time elapsed since the last Board meeting of the Association and the present Board Meeting is introduced.
- The auditor's reports are presented, the closing of the books is confirmed and a decision is made about granting the Board and other accountable persons exemption from responsibility,
- The sum of the membership fee is confirmed.
- The chairperson of the Board is elected.
- The members of the Board are elected.
- If necessary, Board members are elected to fill empty places (that are empty due to resignation or some other reason).
- At least one, and no more than two auditors are chosen as well as one deputy auditor,
- Other decisions on sundry matters are made taking into consideration the regulations of §24 of the law concerning associations.
- Possible changes to the Statutes of the Association are handled
- Other issues raised unanimously for discussion by the AGM are discussed and handled in accordance with the Statutes and the legislation governing the work of associations.

## 8. FISCAL YEAR

The fiscal year of the Association is one calendar year.

## 9. DISMISSAL

A member, who acts against the interests of the Association may be asked to resign, and if this member refuses, s/he may be dismissed from the Association by a simple majority of the Board members.

## 10. CHANGES TO THE STATUTES

The Statutes of the Association may be altered by the Annual General Meeting or in an extraordinary meeting of the Association by a decision to which 2/3 majority agrees. The proposal for change, which contains the contents of the proposed changes as well as the name of the person making the proposal and the names of the persons supporting the change, must be available to the members at least fourteen days in advance of the Meeting. The proposed change has to be accepted unaltered in the next meeting of the Association.

## 11. RECORDING MINUTES OF THE MEETING

Minutes are to be recorded of all the decisions taken by the Association, its Board, committees and work groups. The Board verifies the decisions of the committees and work groups.

The chairperson signs the minutes of the Meeting and they are checked by two persons assigned to this task by the Meeting, The minutes of the Meeting may also be accepted officially during the next meeting of the Association.

## 12. DISSOLVING THE ASSOCIATION

The association may be dissolved by the General Annual Meeting or during an extraordinary meeting of the Association, if the decision meets with the approval of a 2/3 majority,

## 13. DISSOLVING THE ASSOCIATION AND ITS ASSETS

In case the Association is dissolved, the Meeting that decides upon the dissolving also decides on the use of the assets of the Association in a manner that forwards its interests.

## 14. LOGO

The Association has its own NRNA logo, which carries the text NRNA Finland.

## 15. THE RIGHT TO SOLVE UNEXPECTED MATTERS

15.1. In case the Statutes do not mention matters possibly arising at a future point in time, the Board is entitled to choose courses of action which are in line with the interests of the Association.

15.2. Such questions are introduced in the next Annual General Meeting or during an extraordinary meeting of the Association called for decision-making, and if they do not receive confirmation they are nullified.

15.3 Because NRNA-Finland is the sister organisation of global NRNA and If we get certain issues for which NRN Finland has no rules to resolve, we will adopt the laws/bylaws of our central NRN provided that it does not violate Finnish laws.

## 16. APPLICABLE LEGISLATION

Finnish and Nepalese valid laws are to be applied to the activities of the Association both in Finland and Nepal.

THE END